



# City of Austin



## Department of Small and Minority Business Resources

4201 Ed Bluestein Blvd, Austin, TX 78721

Mailing Address: P.O. Box 1088, Austin, TX 78767

Telephone: (512) 974-7645 Fax: (512) 974-7609

February 07, 2008

Mr. David Keeton, Jr.  
KeetonHosting.com  
2901 Barton Skyway #1302  
Austin, TX 78746

**Congratulations!** Your firm has been certified as a **Disadvantaged Business Enterprise (DBE)** by the City of Austin's Department of Small and Minority Business Resources (DSMBR.) Your DBE certification is valid at any Texas entity that receives U.S. Department of Transportation (DOT) funds and has a DBE Program.

The City of Austin adheres to the DOT DBE standards set forth in 49 CFR Part 26 and Part 23. We are a member of the Texas Unified Certification Program (TUCP), which consists of six (6) certifying agencies. For additional information, please visit the following website: [http://www.txdot.state.tx.us/services/business\\_opportunity\\_programs/unified.htm](http://www.txdot.state.tx.us/services/business_opportunity_programs/unified.htm).

The certification status of all DBEs will be reviewed on an annual basis by DSMBR. The annual review will be conducted through examination of a sworn affidavit of continuing eligibility (Annual Update "No Change" Affidavit) submitted by the firm seeking continued certification as outlined in 49 CFR Part 26. Additionally, a DBE on-site review will be conducted by DSMBR every three years in conjunction with the DBE firm's submittal of the Annual Update Affidavit, as outlined in 49 CFR Part 26.

Prior to reaching your annual certification anniversary, you will be asked to submit the DBE Annual Update Affidavit, including support documentation. It is important, however, that during the course of your certification, you report in writing any change(s) in circumstances affecting size, disadvantaged status, ownership or control requirements of 49 CFR Part 26, or any material change in the information provided in your application for DBE certification, to DSMBR within 30 calendar days of such change. Failure to adhere to these requirements shall result in the decertification of your firm under the procedures of 49 CFR Part 26.

In addition, during the course of your certification you will be responsible for maintaining an accurate mailing address and business telephone number and keeping current the specific scopes of work (commodity codes) in which you, the disadvantaged owner(s), has the ability and expertise to manage and control the firm's operations and work. Any address changes, as well as additions and deletions to commodity codes, must be made by you in the City of Austin's Vendor Self-Service (VSS) System at [www.ci.austin.tx.us/vss/Advantage](http://www.ci.austin.tx.us/vss/Advantage). You can perform these changes daily from 7:00 a.m. to 7:00 p.m. If you need assistance making changes, please contact Vendor Registration at (512) 974-2018 or by email at [VendorReg@ci.austin.tx.us](mailto:VendorReg@ci.austin.tx.us).

If you have any questions, please feel free to call our office at (512) 974-7645.

Sincerely,

Stephen Elkins

Director

Department of Small & Minority Business Resources

Enclosure – Certification Certificate

SE:scn





*City of Austin*



*Department of Small and Minority Business Resources certifies that*

**DAVID KEETON, JR. (dba KEETONHOSTING.COM)**

is certified as a

**Disadvantaged Business Enterprise**

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*Stephen A. Elkins*

Stephen Elkins, Director  
Department of Small and Minority Business Resources

**EXPIRATION DATE:**

**11/13/2010**

Certification is valid for three years, contingent upon the City receiving an affidavit of continued eligibility each year.  
**Verification of certification status can be obtained by calling 512.974.7645.**

CITY'S VENDOR CODE: VS00000010819